

## **Cultivating Greatness: Helping people and organizations grow their best selves**

### **CUSTOMIZED WORKSHOPS AND TRAINING: AMPLIFY YOUR EFFORTS**



I can provide anything from a two-hour class to a multi-day workshop. I listen to you and learn about your desired outcomes, then create customized material specifically for you.

Topics include, but are not limited to, the following:

- Business writing and grammar
- Communication
- Active listening
- Customer service
- Interviewing
- Performance management
- Leadership
- Employee engagement
- Managing change
- Process improvement
- Delegation
- Presentation skills
- Train-the-trainer
- Myers-Briggs Type Indicator®
- Time management
- Stress management
- Resilience
- Teamwork and teambuilding
- Appreciative Inquiry
- Strategic planning
- Meeting facilitation
- Unconscious bias and diversity
- Generations in the workplace
- Problem solving
- Dealing with difficult people
- Orientation and onboarding
- Train-the-facilitator
- DiSC

Don't see what you're looking for? Just ask!

**Call me at 301-980-7492.**

**Email me at [hilarie@hilariegaylin.com](mailto:hilarie@hilariegaylin.com)**

